



Job Opening: Retail Sales Associate

Job: Nature Store Retail Sales Associate

Job open: Current

Job close: Until filled

Reports to: Retail Operations Manager or Executive Director

Status: Hourly, part-time (16-32 hrs/week)

Who we are:

The Central Coast State Parks Association is a 501(c)(3) non-profit organization which promotes public awareness and stewardship of our local state parks' natural resources and cultural heritage. As a cooperative association (supporting partner) with California State Parks, we support interpretation, education, and volunteer activities in our local Central Coast State parks in SLO County. Funds raised from our retail sales, fundraisers, sponsors, and more go directly to support these efforts. We have 4 nature stores on the Central Coast all located in the most beautiful parts of our coast and inside our State Parks.

What we are looking for:

CCSPA is seeking a part-time Retail Sales Associate to provide excellent customer service at the Monarch Mercantile Trailer at Pismo State Beach, Morro Bay Museum of Natural History, and/or Spooner Ranch House at Montaña de Oro. The ideal candidate will be creative, detail-oriented, tech-savvy, and have excellent interpersonal skills. You must be capable of effectively communicating with people of all ages and backgrounds, and highly motivated to engage and educate and to find ways of increasing the profitability at our retail stores. Involvement in the outdoors and a love of nature is highly desirable.

This is the job:

- Available and willing to work in our fast-paced retail nature stores in the Central Coast State Parks and must have a reliable car or transportation
- Provide excellent customer service to all ages
- Provide accurate information to park patrons
- Restock inventory on a daily basis
- Assist with receiving inventory and tagging merchandise
- Create attractive and creative displays and merchandising
- Have basic knowledge about the local area and State Parks in our areas
- Provide accurate daily cash handling, drawer reconciliation and reporting
- Basic cleaning duties of store floor on a daily basis
- Willing and able to work with all different types of personalities and a volunteer base

- Work with CA State Parks as partner and abide by certain regulations and restrictions
- Flexible

Schedule

Flexible - weekends, holidays and/or weekdays, some after hours for events.

Hours of operations at most of our stores are 10 am - 5 pm.

This should describe you:

- Excellent retail skills
- Commitment to personal integrity
- Positive attitude, humility, open to viewing mistakes as learning opportunities
- Good written and verbal communication skills
- Organized and has attention to detail
- Ability to work independently as well as in a team environment
- Uses common sense and good interpersonal skills
- Ability to work with people with diverse backgrounds and perspectives
- Aside from general competence with computers and online communication, must also be familiar and/or willing to learn the Square Point of Sale system
- Ability to travel to all five locations as needed. A reliable vehicle is a must.

It would be great if this also described you:

- You have a love for the Central Coast and our local State Parks
- You have experience with nonprofit organizations
- You have an innate appreciation for our natural world

Compensation:

- Starting at \$15.50/hourly (non-exempt)

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. We encourage applicants who can contribute to the diversity of our organization.

To apply: Send cover letter and resume to ed@centralcoastparks.org. Phone calls not accepted. Resumes will be reviewed on a rolling basis. Job open until filled.