



## Position Opening: Junior Board Member

Position: Junior Board Member  
Position open: Current  
Position close: Until filled  
Reports to: Executive Director  
Status: Part-time (10 hrs/week)

### **Who we are:**

The Central Coast State Parks Association is a 501(c)(3) non-profit organization which promotes public awareness and stewardship of our local state parks' natural resources and cultural heritage. As a cooperating association to California State Parks, we support interpretation, education, and volunteer activities in the state parks in San Luis Obispo County. Funds raised from our retail sales, fundraisers, sponsors, and more go directly to support these efforts.

### **What we are looking for:**

CCSPA is seeking a part-time Junior Board member to actively engage in our working board. The ideal candidate would be an undergraduate student interested in environment non-profit management and social media development. Applicants should be creative, detail-oriented, tech-savvy, and have strong interpersonal skills. You must be capable of effectively communicating with people of all ages and backgrounds, and highly motivated to engage and educate. Involvement in the outdoors and a love of nature is highly desirable.

### **This is the job:**

- Have basic knowledge about the local area and State Parks in our areas
- Willing and able to work with all different types of personalities and a volunteer base
- Get the opportunity to go to board meetings and table
- You will gain experience with:
  - social media management
  - leadership experience
  - volunteer management
- This position is:
  - Unpaid | Part-time with flexible schedule | Opportunity to work remotely

## **Schedule**

Monthly (12 annually) board meetings on Tuesday Nights (5:30-7:30pm)

1 year commitment (open to negotiation)

5-10 hours per week

## **This should describe you:**

- Undergraduate interested in environmental non-profit management
- Desire to build leadership skills
- Positive attitude, humility, open to viewing mistakes as learning opportunities
- Good written and verbal communication skills
- Organized and has attention to detail
- Ability to work independently as well as in a team environment
- Uses common sense and good interpersonal skills
- Ability to work with people with diverse backgrounds and perspectives

## **It would be great if this also described you:**

- You have a love for the Central Coast and our local State Parks
- You have an innate appreciation for our natural world

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. We encourage applicants who can contribute to the diversity of our organization.

**To apply:** Send cover letter and resume to [julie@centralcoastparks.org](mailto:julie@centralcoastparks.org). Phone calls not accepted. Resumes will be reviewed on a rolling basis. Job open until filled.